

**ANNEXURE-A**

**Proforma (for the Teacher)  
Research Project Proposal**



**Fiscal Year: -----**

**Project Title :** .....

.....

.....

.....

**Name of Applicant:**.....

**Designation:**.....

**Department:** .....

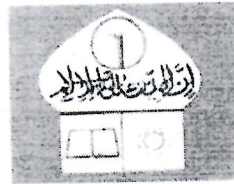
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ইসলামী বিশ্ববিদ্যালয়

**Islamic Universtiy, Kushtia**

**Date and Month**

# ANNEXURE-A

1. **(a) Title of the Research Project** (The title of the project should carry the exact meaning and covers the study carried out. A good title is usually a compromise between conciseness and explicitness. Title of the project should be grammatically error free. Obviously the title should be suitable.);

**(b) Area/Discipline/Subject:**

2. **Implementation Period:**

- (i) Commencement:.....  
(ii) Completion: .....

3. **Total Cost (in BDT.):** .....

4. **Brief Description of the Project Proposal**

**(a) Abstract (Maximum 250 words)**

Abstract should include:

- an introductory statement that outlines the background and significance of the study
  - a succinct description of the basic methodologies
  - a clear indication of the major findings of the study
  - a concluding statement
- an introductory statement that outlines the background

**(b) Significance of the Study**

The study should address an important problem of a society, country, and nation or may even for the global world. The statement of the problem should be clearly mentioned in the proposal. This section should cover the justification of the study. The research GAP should be identified here. The research objectives, questions and hypotheses should be mentioned here. Conceptual framework of the study may be drawn here for the proposed project also.:

## ANNEXURE-A

**(c) General Objectives of the Project**

Briefly mention the major objectives that are aimed to be achieved:

- 1.
- 2.
- 3.
- 4.

*Note: Please do not write in essay form*

**(d) Specific Objectives of the Project**

Mention the specific objectives of the project. Please note that each specific objective will produce expected results and outcomes of the project.

- 1.
- 2.
- 3.
- 4.

*Note: Please do not write in essay form*

**(e) Research Questions and Hypothesis**

Mention the research questions and put hypothesis for justifying expected results of the project.

**(f) Literature Review**

Write literature review critically and mention the rationale behind the present study. The literature should be very comprehensive, relevant and reliable.

**(g) Research Methodology**

The proposed project clearly exhibits application of sound investigative methodology. The research methodology should be highly suitable for achieving the study objectives. Sampling techniques and procedures should be described in great detail. The methods for data collection and analyses should be described and highly suitable for the proposed project. What statistical tools will be used in the study?

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[ ]

**(h) Beneficiaries and Expected Results**

From the literature review and problem identification stages the researcher may draw a conclusion about expected results and probable beneficiaries. The expected results of the study should be very clearly stated in the proposal. The expected result should be highly consistent with the objectives of the study

[ ]

**(i) Implications**

Where the result of the study will be used? Who will be the beneficiaries of the study? How the policy makers or stakeholders of the study can utilize the result of the project? The importance of the study should be described here.

[ ]

**(j) Limitations and Future Research Directions**

The probable limitations and constraints of the study should be mentioned here. What types of future research can be carried out in the future from this study that may be mentioned. Future scope of the study should be cleared in the proposal of the project.

[ ]

**(k) Budget**

Budget should be justified with the proposal and it should not exceed the maximum limit as directed by the authority. Please furnish details of items and estimated cost following table below:

Sl.	Item of Expenditure	Unit	Quantity	Rate	Total

BDT

# ANNEXURE-A

**(l) Schedule of Work**

Please list in detail each activity within a time frame that will be carried out during the project implementation period:

Work/activities	Month												
	1	2	3	4	5	6	7	8	9	10	11	12	

**(m) Reference**

Please mention the sources of reference from verified journals or original sources.

**(n) Reviewers name ( at least four related field ) ( optional )**

(1)

(2)

(3)

(4)

<p>Counter signature of Chairman of the Department</p>   <p>(Seal of the office)</p>	<p>Signature of the Applicant</p> <p>Name: .....</p> <p>Date: .....</p> <p>Address for correspondence:</p> <p>.....</p> <p>.....</p>
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## RESUME of Applicant

### 1. PERSONAL DATA

LAST NAME		MIDDLE NAME		FIRST NAME	
DATE OF BIRTH	E-MAIL	TELEPHONE (OFFICE)	TELEPHONE (HOME)	MOBILE NUMBER	
TAXPAYER I.D. NUMBER (eTIN)	CURRENT POSITION		DEPARTMENT		
PLACE OF BIRTH	CITIZENSHIP	CURRENT RESIDENT ADDRESS IN FULL			
WORKING HOURS (hours per week)					

### 2. ACADEMIC DATA

	UNIVERSITY	COUNTRY	YEAR
UNDERGRADUATE			
GRADUATE			
POST GRADUATE			
PHD			

### 3. LIST OF PUBLISHED ARTICLES

TITLE OF ARTICLE	NAME OF JOURNAL	FIRST/CORRESPONDING AUTHOR	IMPACT FACTOR

### 4. PRIOR EXPERIENCE IN IMPLEMENTING PROJECT/RESEARCH

TITLE OF THE PROJECT/RESEARCH ACTIVITIES	DONOR/SPONSOR	POSITION IN THE PROJECT	YEAR	
			FROM	TO

Signature of the applicant