

ISLAMIC UNIVERSITY, BANGLADESH
ORDINANCE FOR THE DEGREE OF DOCTOR OF PHILOSOPHY (Ph. D.)

1. Short Title and Commencement:

- (1) This Ordinance shall be called “the Ordinance for the Degree of ‘Doctor of Philosophy (Ph. D.)’
- (2) This Ordinance shall be effective from the academic year 2017-2018

2. Definitions:

In this Ordinance, unless there is anything repugnant in the subject or context:

- (1) ‘**Academic Committee**’ means the Academic Committee of each department formed as per the statute of this University.
- (2) ‘**Academic Council**’ means the Academic Council of this University.
- (3) “ASC” means the Advanced Study Committee of each Department as formed under section 6 of this Ordinance.
- (4) ‘**Committee of Courses**’ means the Committee of Courses for under graduate and postgraduate studies in a degree-awarding Department of this University and shall be formed as per the statute of this University.
- (5) ‘**Faculty**’ means the Faculty of Theology and Islamic Studies, Faculty of Humanities and Social Sciences, Faculty of Law and Shariah, Faculty of Business Administration and Faculty of Applied Science and Technology and such other faculties as approved by the university from time to time and as suggested by the Academic Council and the Syndicate.
- (6) ‘FC’ means the Finance Committee of this University.
- (7) “Institute” means academic or research institution/s established by any act of parliament or Institute established under this University or under any other public University. Affiliated private level or non-government level institute will not mean any institute under this ordinance.
- (8) ‘PATC’ means the central Postgraduate Admission Test Committee as formed under section 5(2) this Ordinance.
- (9) “Plagiarism” means intellectual theft of both published and unpublished work, an act of fraud committed knowingly or unknowingly
- (10) ‘Private University’ means the University(s) approved by the Ministry of Education and University Grants Commission of Bangladesh.
- (11) “Professional experience” means involvement of the profession based on the subject studied in undergraduate program.
- (12) ‘Published Articles’ does not mean the articles which have yet not been published. Accepted article will not be considered as article for the purpose of this Ordinance. Online article must be reviewed by the department concerned as peer reviewed.
- (13) ‘Relevant department’ means the department or discipline where studied Honours or graduation.
- (14) ‘**Syndicate**’ means the Syndicate of this University.
- (15) “Dissertation/Thesis” means the (Ph. D.) research work submitted by research fellow(s) under of this ordinance.
- (16) ‘**University**’ means The Islamic University, Kushtia- Jhenaidah, Bangladesh, abbreviated as IU, Kushtia-Jhenaidah.
- (17) ‘Vice Chancellor’ means the Vice Chancellor of this university.
- (18) ‘**Scientists/Fellows**’ means researcher at any public University/Institute but not bellow the rank of Associate professor.
- (19) ‘**Defense**’ means the final oral presentation on dissertation/thesis organized by the relevant examination committee.

3. Nature of Degree

The Degree of Doctor of Philosophy (Ph. D.) shall be awarded by this University in recognition of successful completion of Ph. D. courses of studies and research as prescribed by the Academic Council. The terms and conditions regarding admission, examination and other matters relating to the Ph. D. Degree shall be set by this Ordinance enacted by the Academic Council and Syndicate.

4. Qualification for Admission

Candidates for admission to the courses of studies leading to Ph. D. Degree must have the following qualifications:

- (1) A candidate for the degree of Doctor of Philosophy shall have Master's degree or an equivalent degree from this University/Institute or from any other recognized public University/Institute in the relevant subject or in a related subject. The candidate should have a strong academic record with not less than 55% marks or CGPA/GPA 3.50 (A-) out of 4 in both Bachelor of Honours and Master degree and have minimum two years teaching/research experience in any recognized institution and have minimum 2 (two) research articles in refereed (*i.e.* impact/index/peer-reviewed/recognized) journals as first author and/or corresponding author in the field of his/her research interest.
- (2) In case of a private university the candidate should have a strong academic record with not less than 60% marks or CGPA/GPA 3.75 (A) out of 4 in both Bachelor with Honours and Master's degree as well as at least 55% marks or GPA 3.6 (out of 5) in both S.S.C. and H.S.C. level. degree and have minimum two years teaching/ research experience in any recognized institution and have minimum 2 (two) research articles in refereed (*i.e.* impact/index/peer-reviewed/recognized) journals as first author and/or corresponding author in the field of his/her research interest.
- (3) Candidates having M. Phil. degree of this University/institute or of a recognized public University/Institute shall be eligible for admission to the Ph. D. programme.
- (4) Teachers of this University or of any other public University having Bachelor of Honours and Master programme who does not satisfy the condition given in clause 4(1) of the ordinance shall be eligible to apply for admission to the Ph. D. programme. Provided that they have minimum 2 (two) years teaching and research experience in public University/institute and have minimum 2 (two) research articles in refereed (*i.e.* impact/index/peer-reviewed/recognized) journals as first author and/or corresponding author in the field of his/her research interest and 55% marks or CGPA 3.50 (A-) in Master final examination and no third division/class/equivalent CGPA in any other examination are eligible for admission into Ph.D. programme.
- (5) Candidates having Professional experience not less than 5 (five) years at government or reputed international organizations iNGOs and have 5 (five) published research articles in refereed (*i.e.* impact/index/peer-reviewed/recognized) journals as first author and/or corresponding author in the field of his/her research interest and a strong academic record with not less than 55% marks or CGPA/GPA 3.50 (A-) out of 4.0 in both Bachelor of Honours and Master degree from a public University/Institute as well as at least 55% marks or GPA 3.60 (out of 5.0) in both S.S.C and H.S.C level shall be eligible for admission into the Ph. D. programme.
- (6) A Candidate from Evening Masters programme/any programme should have a strong academic record with not less than 60% marks or CGPA/GPA 3.75 (A) out of 4.0 in both Bachelor with Honours and Master's degree as well as at least 55% marks or GPA 3.60 (out of 5.0) in both S.S.C and H.S.C level.

5. Admission Procedure

- (1) Candidates for admission to Ph. D. programme shall apply, on notification by the University, in the prescribed form to the Registrar through the Chairman of the Department concerned and the Dean of the relevant Faculty. The application form shall be accompanied by a full research proposal containing (i) title (ii) a short survey of the existing literature on the area of research, (iii) objective and scope of the proposed research, (iv) methodology, (v) expected outcome of research and (vi) a short bibliography among others.
- (2) There shall be an Eligibility Test conducted by the central Postgraduate Admission Test Committee (PATC) for admission into the Ph. D. programme every year. A student who qualifies in this test shall be eligible for admission into the Ph. D. programme of this University.

The qualifying mark for admission into the Ph. D. programme is 40%. Vice-Chancellor will be the Chairperson of the PATC. Other members of the Postgraduate Admission Test Committee (PATC) shall be deans of the all faculties and at least one professor from each faculty nominated by the Vice Chancellor.

- (3) The question of the admission test may be descriptive and/or MCQ type. The question shall contain the following four components¹:
 - (a) Research Methodology (weightage 40%)
 - (b) Functional English/Arabic/Bangla Language (weightage 30%)
 - (c) Functional Knowledge of Computer (weightage 10%)
 - (d) Bangladesh and Global Studies (weightage 10%)
 - (e) Mathematical Reasoning (weightage 10%)
- (4) Foreign students sponsored by their respective Governments/Embassies are exempted from eligibility test. Self-financing foreign students shall be exempted from the entrance test for admission to Ph. D. programme. But they shall have to pass TOEFL/IELTS or a test in English Language for foreign Ph. D. candidates, designed by Islamic University, to prove their competence in English Language. Foreign students shall have to participate into Bangla language course offered by this university. Foreign students will have to fulfill all requirements regarding eligibility and pay the requisite fees as applicable from time to time. It will be their responsibility to select a supervisor from the University and take written approval of the supervisor on the enrolment/admission form for doing Ph. D. Course Work.
- (5) Teachers of this University who are eligible for admission into the Ph. D. programme may submit their application at any time of the year without eligibility test.
- (6) Any change of supervisor or title of the thesis shall have to be recommended by the Advanced Study Committee (ASC). A separate prescribed form shall be used for this purpose.

6. Advanced Study Committee (ASC)

- (1) There shall be an Advanced Study Committee (ASC) in each Department of the University. The Advanced Study Committee (ASC) shall be constituted by the Vice Chancellor. The committee shall have one Chairperson (of the Department or Director of the concerned Institute and at least three members as well as all professors from the concerned Department/Institute and 2 (two) external members from outside this University from relevant Department/Institute as proposed by the Board of Advanced Studies and Academic Council on the recommendation academic committee and of Faculty. Where professors are not available in the Department, the required number of professors will be included from relevant Department/Institute as proposed by the Board of Advanced Studies and Academic Council through the recommendation of Faculty.
- (2) Functions of the ASC will be as follows:
 - (a) to organize oral presentation of a successful Ph. D. student's research proposal;
 - (b) to approve the proposed field of study, title of the thesis, the name of the supervisor(s) and recommend admission. The relevant Faculty shall also recommend admission and forward the application to the Registrar certifying that the candidate has met the conditions required for admission;
 - (c) to organize the seminar of the Ph. D. Candidate;
 - (d) to ensure the presence of at least one external member in all Ph. D. related activities.
 - (e) to provide all ASC members with necessary documents in hard or soft format (e.g. seminar chapter[s]) at least two week prior to any meeting of the ASC.
 - (f) to notify the Departments/Institutes of the last date for registration into Ph. D. programme;

¹ The component shall have questions testing (i) analytical ability, (ii) reasoning ability (iii) research aptitude and (iv) research related information. Each sub-component shall have equal weightage.

- (g) to organize a preliminary seminar prior to dissertation/thesis defense and submission of thesis. This seminary will be attended *only* by members of the ASC;

7. Registration

- (1) A successful candidate for admission to Ph. D. programme must register for the program on payment of fees approved by the Finance Committee and the Syndicate.
- (2) The registration of a candidate for the Ph. D. programme shall be valid for 5 (Five) years only from the date of registration. Academic Council may extend it for a maximum period of 2 (two) years on the recommendation of the supervisor(s) and the Academic Committee of the concerned Department and Faculty. A candidate, however, shall not be permitted to submit his/her dissertation/thesis before the expiry of 2 (two) years nor after the expiry 7 (seven) years from the date of his/her registration.

8. Course of Studies

- (1) Candidates admitted into the Ph. D. programme shall be full-time students of this University. Candidates serving in any organization/institution shall be required to take leave for the course of studies for at least 2 (two) years. At the time of joining the Ph. D. programme, s/he must submit permission letter from the organization or institution. S/he, however, must submit documents of study leave for at least 2 (two) years (effective from the date of joining the program) from within one year of joining the programme.
- (2) The course work for the student admitted into the Ph. D. programme shall be designed by the Academic Committee of the relevant Department and shall be approved by Academic council through the Faculty.
- (3) A student admitted to the Ph. D. programme shall be required to complete his/her course works of 12 (twelve) credits of which 9 credits will be for theoretical courses and 3 (three) credits for viva-voce by the end of the first year. Each theoretical/viva-voce course shall be of 3 (three) credits and the examination of each theoretical course shall be of four-hour duration. Out of 9 (nine) credits there shall be compulsory 3 credits (designed by the University) on
 - Bangladesh and Global Studies

and courses for the remaining nine credits shall be designed by the Academic Committee of the relevant Department.

- (4) In theoretical courses, one class hour per week for a period of 13 weeks shall be considered as one credit. The credits and weights are shown in the following table:

Type of Courses	No. of courses	Credits of each course	Credits of each category	Total credits
Compulsory	1	3	1×3=3	12
Departmental	2	3	2×3=6	
Viva-voce	1	3	1×3=3	

- (5) Each theoretical course shall be evaluated as follows:

Internal evaluation of each theoretical course:

- (i) Tutorial/ Assignment = 10 marks
- (ii) Class Attendance = 10 marks
- Year-end final examination = 80 marks

- (6) The course teacher(s) shall prepare five copies of mark sheets for internal evaluation of theoretical courses. Three copies of the mark sheets are to be submitted to the Chairman of the Examination Committee, one copy to the Controller of Examinations and one copy shall be published through the notice board before the year-end final examination starts.

- (7) The course teacher shall surrender the marks and the answer scripts of tutorial examinations/assignments taken by him/her to the chairman of the Examination Committee.
- (8) The gradation of marks for class attendance of theoretical courses will be as follows:

Attendance	Marks
95% and above	10
90% to 94%	9
85% to 89%	8
80% to 84%	7
75% to 79%	6
70% to 74%	5
65% to 69%	4
60% to 64%	3
Less than 60%	0

- (9) After completion of the course work the Ph. D. student shall be required to take written and oral examinations. Course work results will be calculated by the following grading system.
- (10) The Letter Grade (LG) and the corresponding Grade Point (GP) shall be awarded as follows:

Numerical Grade	Letter Grade		Grade Point
80% and above	A+	(A plus)	4.00
75% to less than 80%	A	(A regular)	3.75
70% to less than 75%	A-	(A minus)	3.50
65% to less than 70%	B+	(B plus)	3.25
60% to less than 65%	B	(B regular)	3.00
55% to less than 60%	B-	(B minus)	2.75
50% to less than 55%	C+	(C plus)	2.50
45% to less than 50%	C	(C regular)	2.25
40% to less than 45%	D	---	2.00
Less than 40%	F	---	0

- (11) Grade Point average is the weighted average of Grade Points obtained in all courses attempted by a student (Appendix).

9. Course of Examination

- (1) There shall be an Examination Committee for the evaluation of Ph. D. course work. Examination Committee will consist of four members: three internal and one external member from any other public University headed by a Chairperson recommended by the Academic Committee of the Department concerned. This committee shall have to be approved by the Academic Council through the Faculty. If Chairperson or any other member of the examination committee goes on any leave for more than 6 (six) months, the Academic Council shall appoint another member in his/her place on recommendation of the Academic Committee of the concerned Department and Faculty.
- (2) There shall be two paper-setters and two script examiners (First and second examiners) for each theory course of M. Phil. course work Examinations. The Second examiners shall be appointed from the Departments of other universities considered relevant to the subject by the Examination Committee.
- (3) The pass marks for theoretical courses and oral examination shall be letter grade C+ (GP 2.5) or 50%. If any student fails to get 40% (qualifying) marks in any theoretical course and oral examination, the marks for that course/examination will not be added while averaging the marks. Theory papers shall be examined by third examiners, if marks vary 20% and above. The

third examiner will be appointed by the Vice-Chancellor on recommendation of the Examination Committee.

- (4) A student who fails to obtain qualifying marks (40%) in any course/examination shall be given one opportunity to improve that course/examination within six months after the publication of the results of course work examination.
- (5) A student who fails to take written/oral examination may be given a chance to sit that examination within 6 (six) months after the first year final examination on recommendation of the supervisor(s) and Academic Committee of the relevant Department.
- (6) The Chairman of the Examination Committee, after publication of results, shall hand over the relevant answer scripts to the Controller of Examinations and the course-wise mark sheets, average sheets and all other relevant documents to the Chairman of the Department.

10. Supervision and Guidance

- (1) A Ph. D. candidate shall be required to perform his/her research work under the guidance of a supervisor(s) who shall be a faculty in a relevant Department of this University (if necessary, co-supervisor(s) may be chosen from other Departments of this University or other recognized Universities/Institutes under public Universities) not below the rank of Associate Professor or an expert working in a reputed research institute having a Ph. D.
- (2) Any regular associate professor/professor of this University having a Ph.D. and at least 5 (five) research articles (at least 2 (two) of them in the last five years) in refereed (*i.e.* impact/index/peer-reviewed/recognized) journals may be appointed as research supervisor. However, first author and/or corresponding author of an article shall have 1 (one) full article value and second author shall have only half (0.5) article value. No other author shall get credit for that publication. Only in case of impact factor journal(s), each article/book chapter and also the book chapter which accepted for undergraduate or post graduate level text book will have the value of 3 (three) articles for all authors.

A supervisor will be allowed to supervise only those research areas/fields in which s/he has published at least 2 (two) research articles in refereed (*i.e.* impact/index/peer-reviewed/recognized) journals in the last five years or has studied or researched those subjects at Honours/Masters/M. Phil./Ph. D./postdoctoral level.

- (3) Only a full-time regular faculty of this University may act as a supervisor. External supervisors are not allowed. However, co-supervisor may be allowed in inter-disciplinary areas from other Departments of the same University/Institute or from other recognized university/institution with the approval of the Academic Council.
- (4) Supernumerary/Emeritus Professors/Scientists/Fellows appointed by the University shall be eligible to supervise Ph. D. students, provided their appointment is for a period of not less than two years.
- (5) No faculty member shall supervise or evaluate “near relation” as specified by the examination rules of this University.
- (6) The number of research students (in M. Phil. and Ph. D. Programme) for an associate professor and professor shall not exceed 7 (seven) and 10 (ten) respectively at a time. In the case of joint supervision, the number will be counted as half for both supervisor and co-supervisor.

11. Dissertation/Thesis

- (1) Before submission of his/her dissertation/thesis a Ph. D. candidate shall be required to publish at least 3 (three) articles in refereed (*i.e.* impact/index/peer-reviewed/recognized) journal(s) related to his/her Ph. D. topic as first author and/or corresponding author and present at least two seminars open to all within the period of his/her research study to be designed and organized by ASC of the relevant Department. The suggestion(s) and comments (if any) of the participant(s) should be clearly recorded in a written document and the dissertation/thesis shall be revised accordingly before final submission. All foreign students shall also have to pass Bangla language courses offered by this University. Both seminars have to be approved by the concerned authorities. (Two seminars should not be in a day). At least three months need gap between 1st and 2nd seminars.
- (2) A Ph. D. dissertation/thesis must be a piece of original research.
- (3) It is the responsibility of the Ph. D. researcher to ensure that the thesis is free from plagiarism.
- (4) Researchers should check their thesis through plagiarism detection software. The supervisor(s) must present at the time of plagiarism check.
- (5) The member(s) of the thesis examination committee (other than supervisor[s]) are also required to do plagiarism check. If plagiarism amounts to more than 30% of total research, the quantum of punishment to be recommended by the thesis examination committee, as follows:
 - (a) the candidate may be asked to revise and re-submit the thesis;
 - (b) the thesis may be rejected;
 - (c) the candidate's registration may be cancelled;
 - (d) the supervisor(s) may be barred from supervision for the next three to five academic years.
- (6) At the time of submission of Ph. D. dissertation/thesis by the candidate, he/she will have to produce evidence of having at least two research papers published as first author and/or corresponding author in referred (*i.e.* impact/index/peer-reviewed/recognized) journals related to his/her topic on which he/she has been registered for Ph. D. degree and out of academic work included in the dissertation/thesis.
- (7) At the time of submission of Ph. D. dissertation/thesis by the candidate, a declaration certificate will be submitted by the candidate that the thesis is a *bona fide* work of the researcher without quoting the references to the book or research paper and no portion is copied from any book or research work without proper reference.
- (8) On completion of other terms and conditions of the course and research work, the candidate shall submit draft copy of the thesis along with responds to and clarification of the seminar participants' suggestions, comments, and modification (if any) and reviewer's comments before final defense.
- (9) The dissertation/thesis submitted for the Ph. D. degree shall be written either in Bangla, English or Arabic.
- (10) On completion of the above terms and conditions of the course work and research work and seminar, the candidate shall submit 5 (five) hard copies and one soft copy (on a CD or pendrive) of his/her dissertation//thesis with proper format (if there is any approved format by the concerned department or faculty) to the Controller of Examinations through the Chairman of the concerned department and shall comply with the following conditions:
 - (a) The size of total words of the Ph. D. dissertation/thesis within maximum range 50,000
 - (b) Abstract size not more than 500 words
 - (c) Synopsis submitted during application.
 - (d) Format of Ph. D. dissertation/thesis (Appendix)

Title page
Candidate's Declaration with Supervisor
Supervisor's Certificate
Acknowledgements
Abbreviations if any
Contents
List of tables (If any)
List of figures (If any)

- (e) Text of the dissertation/thesis (Chapter scheme may vary depending upon the subject matter/requirements)
Introduction
Review of Literature
Materials and Methods
Results
Discussion (including Conclusion/s, Recommendation/s where applicable)
Summery
References/Bibliography/Literature Cited
Appendices (If any)
Any other (Reprints of published papers)

13. Examination of Dissertation/Thesis

- (1) After completion of coursework, the Academic Council shall, on the recommendation of relevant Academic Committee and Faculty, appoint for every candidate an Examination Committee of three members one of whom shall be the supervisor(s) of the student. One of the members of the Examination Committee other than the supervisor(s) shall be the Chairman of the Examination Committee. At least one of the members of the Examination Committee shall be from outside this university. In the case of joint supervision, the principal supervisor of the candidate shall be the member of the committee.
- (2) Each thesis shall be examined by all the three members of the examination committee. The examiners shall send their reports in sealed cover to the Controller of Examinations who shall send it to the Chairman of the Examination Committee.
- (3) On receipt of the unanimous opinions that the thesis is of standard that justifies an oral examination, the Chairman of the Examination Committee in consultation with the Controller of Examinations shall arrange an oral Examination for the candidate to defend his/her dissertation/thesis. The Chairman of the Examination Committee shall preside over the oral Examination.
- (4) If the opinion of the examiners is not in favour of awarding the degree, the Examination Committee on the basis of the reports of examiners shall decide either to reject the dissertation or may recommend to Academic Council to allow the student to resubmit his/her dissertation/thesis with necessary changes and modification as suggested by the examiners within 6 (six) months from the date of supply of comments of examiners by the university. In such case further registration shall not be necessary. The examination committee shall report their decision to Controller of the Examinations.
- (5) If a candidate is be unable to satisfy the viva-voce examination even though the dissertation/thesis is adjudged adequate, the Examination Committee may recommend to the Academic Council that the candidate may be permitted to appear at another oral examination after a lapse of 6 (six) months from the first oral examination. Provided that no candidate shall be allowed to appear at the oral examination of the same thesis more than twice.

- (6) A dissertation/thesis shall be resubmitted, if so recommended by the examiners, only once, and it shall be examined by the examiners who assessed the original thesis unless any of them are unable or unwilling to do so.

14. Award of Degree

- (1) The Vice-Chancellor shall place the reports of the oral examination for consideration of the Academic Council which shall recommend to the Syndicate for the award of the degree as well as the Vice-Chancellor of this University shall have power to issue a provisional certificate from the date of open defense.
- (2) The recommendation of the Academic Council shall be considered by the Syndicate.
- (3) The Controller of Examinations shall notify the result in accordance with the decision of the Syndicate.
- (4) A letter of appreciation shall be given to the successful candidate and the supervisor(s) and the members of the Examination Committee by the Controller of Examinations.
- (5) If any difficulty arises with respect to any provision of this Ordinance, the interpretation/decision given by the Vice-Chancellor shall be final.

15. Security and Ethics

- (1) Everyone involved in the process of Ph. D. course work, oral and thesis examination has to guard the security of the question papers, examination grades and final results. An examinee shall never try to influence examiners and any such attempt has to be immediately brought to the notice of the Controller of Examinations.
- (2) A student may never be asked a question relating to his/her religious or ethnic background that will hurt him/her.
- (3) If anyone involved in the examination process has the following as examinee he/she should immediately inform the concerned authority: (a) husband/wife, (b) son/daughter, (c) brother/sister, (d) brother/sister-in-law, (e) son/daughter-in-law, (f) nephew/niece, (g) uncle/aunt, (h) first cousins etc.

Appendix 1

The GPA will be computed as under:

$$\text{GPA} = \frac{\Sigma (\text{Credit} \times \text{Grade Points})}{\text{Total Credits}}$$

Example:

Course No.	No. of Credits	Grade Awarded	Corresponding Grade Point	Points Secured
	Col. 1	Col. 2	Col. 3	Col. 4 (Col. 1 × Col. 3)
Theory – 611	3.0	A	3.75	11.25
Theory – 612	3.0	B+	3.25	09.75
Theory – 613	3.0	F	0	0
Viva-Voce	1.0	A	3.75	03.75
Total	10.00			24.75


Appendix 2

The Researcher would be required to adhere to the following standards for submission of Ph.D. dissertation/thesis:

Paper: A4 size paper

Printing: A high-quality laser printer should be used, preferably on both sides.

Title and Inner first pages: Sample given below

 <p style="text-align: center;">ইসলামী বিশ্ববিদ্যালয় (Established under Act.# 37 1980)</p>	→	Monogram size = 1"×1" max ^m
TITLE OF THE DISSERTATION/THESIS	→	18 pt Bold, CAP
A	→	14 pt CAP
THESIS/DISSERTATION <i>Presented to the Faculty of Theology/ Humanities and Social Sciences/ Law and Shariah/ Business Administration/ Applied Science and Technology Islamic University, Kushtia 7003 in Fulfillment of the Requirements For the Degree of</i>	→	14 pt <i>italic</i>
DOCTOR OF PHILOSOPHY	→	14 pt Bold CAP
IN	→	14 pt CAP
NAME OF THE DEPARTMENT	→	14 pt CAP
by	→	14 pt
NAME OF CANDIDATE WITH REGISTRATION NO	→	14 pt Bold CAP
NAME OF THE DEPARTMENT	→	14 pt CAP
ISLAMIC UNIVERSITY, KUSHTIA 7003 MAY, 2017	→	

Various Specifications are

Thesis title (18pt Bold, all CAP)

A THESIS presented to the Faculty of Theology and Islamic Studies/Humanities and Social Sciences/
 Law and Shariah/ Business Administration/Applied Science and Technology, Islamic University,
 Kushtia-7003 in Fulfillment of the Requirements for the Degree of (14 pt)

DOCTOR OF PHILOSOPHY (14pt Bold)
IN (14pt Bold)
NAME OF SUBJECT (14pt Bold)
by (12pt)
NAME OF THE SCHOLAR (14pt Bold, all CAP)
University Monogram size = 1"×1" max.
NAME OF THE UNIVERSITY (14 pt CAP)
ADDRESS (14 pt CAP)
MONTH YEAR (14pt CAP)

Thesis text: 12 pt, for Bangla Sutonny MJ: for Arabic Akbar MT/ Times New Roman, for English: Times New Roman /Arial; line 1.5 spacing

Headings:

- Chapter title: 18 –24 pt size, bold
 - Main Section Headings: 14 pt size, bold.
 - Second Headings: 12 pt size, bold, cap
 - Sub headings: 12 pt size, bold, sentence case.
- Foot note:** The footnote (if any) shall be typed 1.5 spaced with Font Size 10

Margins: Odd page: Left- 4 cm; top, bottom and right- 2.5 cm.

Even page: Right- 4 cm; top, bottom and left-2.5 cm. These are necessary to allow for binding and trimming.

Page Numbering: All pages of the thesis shall be on the **right bottom** of the page in format (Page 1 of 100) except the preliminary pages which shall be numbered in lower case Roman Numerical (ii, iii, iv).

Supervisor’s CERTIFICATE

This is to certify that this thesis entitled “..... Title of Dissertation/Thesis.....” Embodied the work carries out by --
---Name of student)himself/herself under my supervision and that is worthy of consideration for the award of the P. D. degree.

Co-supervisor’s signature

Supervisor’s signature

(Name & Designation)

(Name & Designation)

CANDIDATE'S DECLARATION

I,, certify that the work embodied in this Ph. D. thesis is my own bonafide work carried out by me under the supervision of and the joint-supervision of from to at Department of, Islamic University, Kushtia and Department of(if applicable). The matter embodied in this Ph. D. dissertation/thesis has not been submitted for the award of any other degree/diploma.

I declare that I have faithfully acknowledged, given credit to and referred to the research workers wherever their works have been cited in the text and the body of the thesis. I further certify that I have not willfully lifted up some other's work, para, text, data, results, etc. reported in the journals, books, magazines, reports, dissertations, theses, etc., or available at web-sites and included them in this Ph. D. dissertation/thesis and cited as my own work. I also declare that I have adhered to all principles of academic honesty and integrity and have not misrepresented or fabricated or falsified any idea/data/fact/source in my submission. I understand that any violation of the above will be cause for disciplinary action by the University.

Date:
Place: Kushtia, Jhenaidah

Signature of the candidate
(Name of the candidate)

This is to certify that the above statement made by the candidate is correct to the best of my/our knowledge.

Co-supervisor's signature
(Name & Designation)

Supervisor's signature
(Name & Designation)