Evening MBA Program
Semester: July–December, 2019 –B
Faculty of Business Administration
Islamic University, Kushtia, Bangladesh
18th Batch

Necessary Instructions Regarding Evening MBA Admission

1. Eligibility :
Graduation from any Discipline from any UGC recognized University of Bangladesh or abroad.

2. Application Form :
Application Form can be collected and submitted to the Office of the Dean (from 9.00 a.m. to 4.00 p.m.), Faculty of Business Administration, Islamic University, Kushtia–7003 either personally or by post in working days only. Application Form and instructions are available from July 08, 2019 to July 24, 2019 in the office of the Dean and on the website: www.iu.ac.bd

3. Necessary Documents :
Photocopy of all documents (Certificates/Testimonials, Mark Sheets/Transcripts) and two recent passport size photographs are to be enclosed along with the application form.

4. Application Processing Fees :
Application processing fees Taka 1,000/= (one thousand) must be deposited in Agrani Bank Ltd., Islamic University Branch, Kushtia only or in the form of Bank Draft of any branch of Agrani Bank Ltd. in favor of “Coordinator, Evening MBA Program, Faculty of Business Administration, Islamic University, Kushtia, S.B. Account No. 9408 (Online Code- 0200003069044)”.

5. Admit Card :
Admit Card can be collected showing the pay-in slip or bank draft from the office of the Dean, Faculty of Business Administration, Islamic University, Kushtia. Those, who will submit application form by post may collect their admit cards from the same office before one hour of the admission test subject to the acceptance of their application form and bank draft.

6. Admission Test: July 26, 2019 at 10.00 a.m, Faculty of Business Administration, Islamic University, Kushtia.

7. Publication of Result: Result will be published on July 26, 2019 at 7.00 p.m in the Notice Board of the Faculty and in the website: www.iu.ac.bd.

8. Class Start: August 02, 2019 at 8.20 a.m.

9. Class Schedule: Classes will be held on Friday 8.20 a.m to 7 p.m & Saturday: 4.30 p.m to 7 p.m

10. Language of the program: The Language of the program shall be English.
11. **The duration of the program**: Two years in four semesters. Duration of each semester shall be six months. The study must be completed within maximum 4 years from the date of admission.

12. **Tuition Fees (to be paid in 4 installments at the beginning of each semester)**

<table>
<thead>
<tr>
<th>Particulars</th>
<th>1st Semester</th>
<th>2nd Semester</th>
<th>3rd Semester</th>
<th>4th Semester</th>
<th>Total</th>
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<tr>
<td>Registration Fees</td>
<td>10,000</td>
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<td>Tuition Fees</td>
<td>20,000</td>
<td>25,000</td>
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<td>20,000</td>
<td>90,000</td>
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<td>Transport &amp; Others Fees</td>
<td>3,750</td>
<td>(One time only)</td>
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<td><strong>Total Amount</strong></td>
<td><strong>33,750</strong></td>
<td><strong>25,000</strong></td>
<td><strong>25,000</strong></td>
<td><strong>20,000</strong></td>
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13. **Evening MBA Admission Test Related Information**:

   a. Applicants shall have to participate in a written test of maximum 01 (One) hour duration and mode of the test shall be English.

   b. Written test will be on both **Multiple Choice (MCQ)** and **subjective** Questions.

   c. Admission test will cover the following subjects:
      1) **Basic English**;
      2) **General Knowledge** (emphasize should be given on Bangladesh Economy and Business.); and
      3) **General Mathematics**.

   d. Admission test will be held in the **Faculty of Business Administration Building**, Islamic University, Kushtia.

**Note**: Concerned authority deserves the right to change fully or partially the instructions regarding Evening MBA admission.

[Signature]

**Professor Dr. Arabinda Saha**  
Dean, Faculty of Business Administration  
Islamic University, Kushtia.  
&  
Coordinator, Evening MBA Program
Application Form
Evening MBA Program
Semester: July-December, 2019-B
Faculty of Business Administration
Islamic University, Kushtia, Bangladesh

Roll No. for office use only

Department Preference
1. 2. 3.
(Write only department’s Code)

<table>
<thead>
<tr>
<th>Code</th>
<th>Name of the Department</th>
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<tbody>
<tr>
<td>AIS</td>
<td>Accounting &amp; Information Systems</td>
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<tr>
<td>MGT</td>
<td>Management</td>
</tr>
<tr>
<td>FIN</td>
<td>Finance and Banking</td>
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</table>

Applicant’s Name (in block letters):   
Father’s Name:   
Mother’s Name:   
Mailing Address:   
Mobile/Phone Number: e-mail:   
Academic/Records:   
Educational Qualification:   

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<th>Name of Degree</th>
<th>Name of Institution</th>
<th>Group/Dept.</th>
<th>Year of Passing</th>
<th>Result</th>
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<tr>
<td>H.S.C./Equivalent</td>
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<tr>
<td>Degree/Equivalent</td>
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<tr>
<td>Others</td>
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Encllose copy of all documents (Certificates/Testimonials, Mark Sheets)
Bank draft/pay-in-slip No. Branch Name Date
Signature of Applicant Date
(Note: Application will not be processed unless duly signed by the applicant himself/herself)

Admit Card, Batch - 18
Evening MBA Program
Semester: July-December, 2019-B
Faculty of Business Administration
Islamic University, Kushtia, Bangladesh

Applicant’s Name (in block letters):   
Father’s Name:   
Mother’s Name:   

Roll No. for office use only

Coordinator, Admission Committee